

**Jefferson Parish Workforce Development Board  
Executive Committee Meeting Minutes  
January 26, 2023  
Joseph S. Yenni Building  
1221 Elmwood Park Blvd. Suite 405  
Jefferson, LA 70123  
11:00am**

**I. Welcome** – Tom Jones called the meeting to order, quorum was present.  
Board Members Present: Lisa Barback, Tom Jones, Rod Nunez, Arlanda Williams  
Members Absent: David St. Etienne  
Others Present: Darrel Lewis, Nedra McKinney, Deanna Stewart, Frances Turner, BeTrice Walker, Dr. Vanessa Zimmerman

**II. Approval of Minutes, October 25, 2022** - Tom Jones asked if everyone reviewed the minutes. Tom Jones requested a motion to accept the minutes from the October 25, 2022 meeting. Arlanda Williams moved to accept the minutes from the October 25, 2022 meeting. Rod Nunez seconded the motion to accept the minutes from the October 25, 2022 meeting.

**OPPOSED 0 YEAS 4 ABSTAINED 0 ABSENT 1**

**III. One Stop Operator Update** – Darrell Lewis gave a brief description of the Unite-Us Platform. He also informed everyone about the upcoming Training Providers Meeting on February 15, 2023. He stated that Memorandum of Understanding (MOU's) will be updated annually. Additionally, he continues to work with staff developing procedures and processes.

**IV. American Job Center Update** – BeTrice Walker, the new AJC Coordinator, explained that AJC needs to be more recognized. She is working on making sure that the career specialist is on board with current policies and procedures.

**V. Planning and Operations Committee Update** – A discussion took place regarding the Employer of Record. Committee members offered the name of other agencies to include in the vetting process.

**VI. Youth Committee Update** -Arlanda Williams discussed the upcoming Career and Employment Expo tomorrow, January 27, 2023 from 10am-2pm. Also discussed Open House at Delgado on February 9, 2023 and Open House with Jefferson Parish on February 13, 2023 for the Summer Youth. The committee discussed streamlining processes and making sure our services are available to all youth who are interested in our training programs.

**VII. Open Discussion/Other Business** – A discussion took place regarding the fact that employers are not hiring youth under age 21 for CDL Class A Truck Driving. Also discussed were the fees associated with our training programs when a participant does not complete training.

Tom Jones requested a motion to adjourn  
Lisa Barback moved to adjourn.  
Arlanda Williams Seconded the motion to adjourn.

**OPPOSED 0 YEAS 4 ABSTAINED 0 ABSENT 1**

**MEETING ADJOURNED**